

MOSCOW FARMERS MARKET COMMISSION



Adam Reed
Commission Chair

Regular Meeting
~Agenda~

Jen Pfiffner
Staff Liaison

<http://www.ci.moscow.id.us/362/Farmers-MarketCommission>

Thursday
January 3, 2019

4:00 PM

City Council Chambers
206 E Third St

Welcome and Attendance

1. Approval Of Farmers Market Commission December 4, 2018 Minutes (ACTION ITEM)

Documents:

[MINFMC20181204.PDF](#)

2. Public Comment (10 Minutes)

Members of the public may speak to the Commission regarding matters NOT on the agenda or currently pending before the Farmers Market Commission. Please state your name and address for the record and limit your remarks to three (3) minutes.

3. Election Of Officers (ACTION ITEM)

Nomination and Election of Chair and Vice Chair.

ACTION:

Nominate and elect a Chair and Vice Chair or provide direction to staff as needed.

4. Market Vendor Fee Discussion (ACTION ITEM) - Amanda Argona

Staff has conducted a review of the fee structure implemented for the 2018 season, provided recommendations to the Fee Sub-Committee and the Commission in December. Additional information and proposals was requested and has been developed for discussion. A packet of information has been included with this agenda as items for reference, as well as projections and breakdowns.

ACTION: Review the proposed fee revision information take such action as deemed appropriate.

Documents:

[2018_FEE SUBCOMMITTEE.PDF](#)

5. Policy Sub-Committee Update (ACTION ITEM) - Amanda Argona

The Policy Sub-Committee has established a meeting schedule and mapped initial revisions to be considered during the review process. The goal of the Policy Sub-Committee is to: eliminate and remove redundancy where necessary; clarify and more explicitly state policies where necessary; discuss revision/additions, all while keeping the policies aligned with the mission and vision of the market.

ACTION: Review current proposed revisions and accept as presented or take such other action as deemed appropriate.

Documents:

[JANUARY 2019 POLICY REVISIONS FOR CONSIDERATION.PDF](#)

6. Market Operations Report - Amanda Argona

Moscow Farmers Market operations update.

7. Proposed Items For Future Agendas

Commission members may email Amanda Argona (aargona@ci.moscow.id.us) to propose future agenda items for discussion.

8. Upcoming Meetings & Events

- Moscow Farmers Market Commission Regular Meeting - February 5, 2019

Adjourn

NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.