

# TRANSPORTATION COMMISSION



Michael Kyte

Regular Meeting

Les MacDonald

Commission Chair

~Agenda~

Staff Liaison

<http://www.ci.moscow.id.us/556/Transportation-Commission>

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Thursday

Council Chambers

4:00 PM

January 10, 2018

206 E 3rd Street

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## Call to Order

### 1. Approval Of Minutes From December 13, 2018 (Action Item)

**ACTION:** Approve minutes as presented; approve minutes with amendments; or provide staff further direction

Documents:

[DRAFT TC MINUTES 12.13.18.PDF](#)

### 2. Commission Communications (Kyte)

**ACTION:** Receive reports and updates from the Commission

### 3. Project Priorities For The 2020 Budget (Lilly) (Action Item)

**ACTION:** Discuss the Commission's project priorities for the 2020 Budget and provide staff direction or make recommendation, if deemed necessary.

### 4. Continuing Education (Kyte)

**ACTION:** Discuss any educational topics of interest submitted by Commission Members.

### 5. Next Meeting (Kyte)

The next scheduled meeting is February 14, 2019. Commission Members must submit agenda items directly to the Chair by Wednesday February 6, 2019.

## Adjourn

**NOTICE: Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.**

# TRANSPORTATION COMMISSION



Ben Calabretta  
Commission Chair

~Regular Meeting Minutes  
December 13, 2018

Les MacDonald  
Staff Liaison

trans@ci.moscow.id.us

208.883.7028

<http://www.ci.moscow.id.us/556/Transportation-Commission>

Thursday  
December 13, 2018

4:00 PM

Council Chambers  
206 E. 3<sup>rd</sup> Street

**The meeting was called to order at 4:00 pm.**

Present: Chair; Ben Calabretta, Vice Chair; Don Meyer, Phil Cook, Michael Kyte, Joel Hamilton, Brian Johnson, Bob Sanders, Mike McGahan, Mary DuPree (left meeting at 5:00 pm)

Absent: Les MacDonald, Public Works Director,

Staff: Gina Taruscio, Council Liaison  
Kevin Lilly, City Engineer  
Tyler Palmer, Acting Public Works Director  
Jared Hopkins-ITD  
Sandra Collins, Administrative Assistant / Deputy City Clerk

## 1. Approval of minutes from November 8, 2018 (Action Item)

**ACTION:** Johnson moved to approve the minutes as presented, seconded by Meyer. Roll Call Vote: Ayes: All; Nays: None; Abstained: Cook and Sanders. Minutes approved.

**2. Commission Communications (Calabretta)** Palmer advised that Les MacDonald would be out on extended leave for some time, but he and Kevin Lilly would be available to assist. Lilly will attend the Transportation Meetings. Hopkins advised that ITD has been approved to move forward with the Thorn Creek/Paradise Ridge Project and construction should begin next fall. Palmer advised that funding has become available from Volkswagen for green vehicles and charging stations. He said the City would be submitting an application for one or more charging stations for electric vehicles at City Hall and North/South Jackson Street Parking Lot. Kyte asked if the memo requesting the south couplet pedestrian upgrades was passed onto Administration for review by City Council. Palmer said he would look into it. Cook pointed out that there were several items on the minutes from the last meeting that MacDonald was going to look into. He asked if other staff could follow up on those items. McGahan asked if staff could look at getting an eastbound turn lane at D Street and Main Street. Hamilton brought up overnight parking near Rosauers. He said cars are parked there for long periods and the parking may be being misused as long-term parking. Hopkins said the ITD Moscow to Viola paving project would be starting in late spring.

**3. Election of Officers for 2019 (Calabretta) (Action Item)** Calabretta asked the Commission for nominations for the 2019 Chair and Vice Chair. Johnson nominated Kyte for

Chair, seconded by McGahan. Roll Call Vote: Ayes; All, Nays; None. Motion passed.  
DuPree nominated Meyer for Vice Chair, Kyte Seconded. Roll Call Vote: Ayes; All, Nays; None. Motion passed.

**4. Report on the Gotcha Bike Share Program (Palmer) (Action Item)** Palmer explained the circumstances of the previous Bike Share Company who had withdrawn their contract with the University of Idaho and the City of Moscow. Palmer introduced Becky Couch from the University of Idaho who has been working with Gotcha Mobility about a new e-bike share program. A proposal for a pilot program for 50 e-bikes was presented to Public Works Admin Committee. The cost is \$75 per bike, per month, which would be split between the University of Idaho and the City of Moscow. Implementation is scheduled for spring of 2019. The bikes work on a dock-less system and can be geo-fenced to restrict certain areas. Palmer asked the Commission for their input or recommendation. Sanders asked if this company has electric scooters. Palmer said they do have scooters and there is an option to add them later. However, City policies on e-scooters would have to be created first. Initially, the proposal only involves e-bikes. Cook asked for the consumer cost. Couch explained that students would be allotted a certain amount of free usage. The general public will be able to purchase passes or pay 10 cents per minute. The passes are customizable and the Commission can have input on how that should be structured. Meyer asked who is responsible for the bikes. Palmer said Gotcha owns the bikes and is responsible for repairs, collection and theft. They ensure there are always 50 e-bikes in circulation.

Becker Gutsch in the audience asked if there was any plan for three wheeled bikes to accommodate less mobile people. Couch said Gotcha also offers a ride share service, which is a 4 to 6 seater electric vehicle, similar to a golf cart. Meyer asked what locations bikes could be left at when riders were finished with them. Palmer said the University will assign sites for drop off such as the bookstore and the City can do the same. Palmer explained how the phone application and GPS tracking system works. Kyte asked about the support structure by Gotcha. Couch said Gotcha would have a local operations team to carry out repairs and pickup. Kyte asked when e-scooters would be brought in. Couch explained that decision would be made by the University and the City. Kyte pointed out that there are a few privately owned electric scooters in town. There was discussion about advanced technology that can slow e-scooters down and improve geo-fencing. Kyte asked if the City is formulating a plan about e-scooters. Palmer said staff is looking into that. McGahan asked if a bike was taken from campus across town and left, would Gotcha come and get it. Couch said they would, although there may be an extra fee to the rider if the bike is not left at a hub or is taken out of a service area. Cook asked about the e-bike boundaries, which is currently City limits. Staff is also working with Pullman and Gotcha at WSU to see about travel between Moscow and Pullman. Palmer said the City and University of Idaho would each pay \$22,500 annually for the service, for a total of \$45,000. The company will also share their data with the City and University. If the proposal is passed by City Council, the program will start in spring, around April. Kyte asked how they could gauge if use of e-bikes improves parking in Moscow. Johnson moved that the Commission make a recommendation that City Council move forward with the Gotcha Mobility e-bike program, seconded by Meyer. McGahan asked where payment for the program would come from. Belknap said the public transportation line item. Roll Call Vote: Ayes, All, Nays; None. Motion passed

**5. Third Street Bicycle/Pedestrian Bridge Alignment (Palmer) (Action Item)** Palmer showed a diagram of the Third Street bicycle/pedestrian bridge. He said a decision needed to

be made about the alignment of the bridge. There are two choices; one would be to align the bridge with the center of the road and the other would place the bridge on the north side. Palmer went over the benefits with the center alignment. The challenges with the central alignment would be a safety issue, as pedestrians would have to cross from the sidewalk to the center of the road and then back again. The north alignment would keep the bridge in line with the established bicycle and pedestrian paths. However, when the multimodal bridge is constructed, it would be aligned with the center of the road. The left alignment would also impact a willow tree, which residents were hoping to preserve. Belknap asked about problems with residents backing out across the bike lane if it was aligned to the north. Frank Bongiorno spoke to the commission. He said he has sight difficulties backing out of his driveway and was concerned about the bike lanes. McGahan asked if the willow tree was part of the sight difficulties and Bongiorno said it was. There was discussion about where the bike lanes were designated in the original plan approved by council. Bongiorno said his best sight line would be for the bridge to be in the center. Meyer asked about the cost difference between the bridge in the center versus the north side. Palmer said there would be bollards and extra paint for the center bridge, but it would not be a significant difference. Cook said all the residents on Third Street would be impacted by the bike path at some point and felt the bridge should be aligned with the path. He felt it was important to have a continuous bike lane, whether the bridge was going in or not. Kyte asked about the timeline for a decision on this item. Palmer explained a decision was urgent because they cannot obtain the necessary permits until the alignment decision is made. This item is also going before City Council on Monday. The alignment problem has been a very recent development. Becker Gutsch said the tree was a community tree, not just a neighborhood tree. She asked if there could be Sharrows for just the block near the tree. She said she prefers the center alignment and felt it would be a great entranceway to the community.

Council Member Taruscio said the decision to put in a bicycle/pedestrian bridge for now, instead of the multimodal bridge, did not change the overall plan for the corridor passed by City Council. She said she was not comfortable with pedestrians having to use the center of the road. Johnson talked about the University creek alignment and said even though the willow tree would have to come out the City could replant something else. Palmer said vegetation in the creek was not something the City desired but staff will do their best to save the tree during construction, if possible. Meyer moved that the Commission make a recommendation that City Council stay with the approved plan and align the bridge to the north side of the street, seconded by Sanders. Kyte asked City staff to continue to work with residents for sight problems when backing out. City Council Member Brandy Sullivan was in the audience and asked if the Commission would still make this recommendation if they knew the multimodal bridge was not going in. Meyer said he would make the same recommendation. Johnson said he felt that was immaterial as the Commission was voting on the bicycle/pedestrian bridge. Roll Call Vote: Ayes; all, Nays; None. On behalf of the Commission, Cook thanked Calabretta for his leadership. Lilly asked about the Commission's request to review projects being included in the budget. Hopkins said Ken Helm from ITD wanted formal minutes on whether the ring road was being pursued or not. Belknap said the multimodal plan addressed the ring road and the update to the comp plan will include the ring road. The City's Planning and Zoning Commission will discuss this in January. Taruscio said she will be moving to another commission in the New Year and thanked the Commission for their guidance over the year.

**Adjourned: 5:25 pm**