



Wendy McClure

Regular Meeting

Mike Ray

Commission Chair

~Agenda~

Staff Liaison

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

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Thursday

Mayor's Conference Room

4:30 PM

January 24, 2019

206 E 3rd Street

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#### Call to Order

##### 1. Approval Of Previous Minutes

Approval of Minutes from November 29, 2018

Documents:

[MINHPC20181129.PDF](#)

##### 2. Election Of Officers

**ACTION:** Nominate and elect a Chair, Vice Chair, and Secretary for 2019.

##### 3. City Hall Interpretive Signage

The City Hall interpretive sign base has been fabricated and the sign face needs to be finalized.

**ACTION:** Review the draft sign and provide staff with feedback and further direction.

##### 4. 2019 Preservation Moscow

Discuss possible topics for 2019 Preservation Moscow and the concept of reducing the size of the publication.

**ACTION:** Discuss and provide staff with feedback and further direction if necessary.

## **5. 2019 Orchid Awards**

Discuss Orchid Awards for 2019 and whether to redistribute funds in the FY2020 budget request to dedicate more money towards the event.

**ACTION:** Discuss and provide staff with feedback and further direction if necessary.

## **6. Historic District Street Signage Update**

## **7. Announcements/Other Business**

**Adjourn**

**NOTICE:** Moscow City Council and committee meetings are televised, videotaped and/or recorded. Individuals attending the meeting who require special assistance to accommodate physical, hearing, or other impairments, please contact the City Clerk, at (208) 883-7015 or TDD 883-7019, as soon as possible so that arrangements may be made.

# HISTORIC PRESERVATION COMMISSION



Wendy McClure  
Commission Chair

~Meeting Minutes~  
November 29, 2018

Mike Ray  
Staff Liaison

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208.883.7008

<http://www.ci.moscow.id.us/431/Historic-Preservation-Commission>

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## The meeting was called to order at 4:31 PM

MEMBERS PRESENT: Wendy McClure, Chair; Sandra Kelly, Jared Norman, Jack Porter, Chris Sokol  
MEMBERS ABSENT: Nels Reese  
STAFF: Brandy Sullivan, Mike Ray

### 1. Approval of minutes from October 25, 2018

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sokol
<b>SECONDER:</b>	Kelly

Motion carried by acclamation.

### 2. City Hall Interpretive Signage

McClure is working on the language. Commissioners discussed layout and completion target date. Sign company is working on the transparency of the background photos for the 1912 Center sign. Should be approved and complete before end of winter for early spring installation.

### 3. Future Historic Districts

McClure remains in contact with University officials. There has also been discussion about the Episcopal Church.

### 4. Goal Setting

- Discussed educational ideas such as brochures, maps, publications. Kelly will research brochures and maps for self-guided tours.
- Discussed reducing the Preservation Moscow size. McClure will contact Barb Coyner for more information. Sullivan suggested a subcommittee work on stories and layout.
- Brainstormed using special signs or logos on current address signs to signify historic areas. Sokol and Norman will provide examples.
- Porter, Kelly and Reese will continue to work on Orchid Awards and the event.
- McClure and Reese will continue to work on signs and future historic districts.
- Sokol will work on library sign.

### 5. Announcements/Other Business

None. The meeting adjourned at 6:15 p.m.

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Wendy McClure, Chair