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### CITY OF MOSCOW PUBLIC WORKS DEPARTMENT APPLICATION FOR RIGHT-OF-WAY USE PERMIT

#### SITE ADDRESS/LOCATION

City Right-of-Way       ITD Right-of-Way

PROJECT NAME \_\_\_\_\_

#### PROJECT INFORMATION

Date(s) for proposed project: \_\_\_\_\_

Times for proposed project: \_\_\_\_\_

Brief description of project: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicant: Name \_\_\_\_\_

Mail Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail \_\_\_\_\_

#### Contractor:

Name \_\_\_\_\_

Mail Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail \_\_\_\_\_

PUBLIC WORKS/IDAHO STATE REGISTRATION No. \_\_\_\_\_

#### Property Owner:

Name \_\_\_\_\_

Mail Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail \_\_\_\_\_

Contact Person Name \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

#### SIGNATURES

\_\_\_\_\_/\_\_\_\_\_

Applicant \_\_\_\_\_ Date \_\_\_\_\_

(Signing this application confirms your agreement to all conditions on this form)

\_\_\_\_\_/\_\_\_\_\_

Staff \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_

ROW Closure  Yes       No

Closure Type:  Street     Sidewalk     Lane     Alley

\_\_\_\_\_

Date(s) of Closure: \_\_\_\_\_ Times: \_\_\_\_\_

#### *For Completion by City Staff:*

Fees Due: \_\_\_\_\_ Date Fees Paid: \_\_\_\_\_

#### APPROVALS:

Engineering/Public Works: \_\_\_\_\_  Approve  Disapprove Date: \_\_\_\_\_

Police Department: \_\_\_\_\_  Approve  Disapprove Date: \_\_\_\_\_

Fire Department: \_\_\_\_\_  Approve  Disapprove Date: \_\_\_\_\_

Streets Department: \_\_\_\_\_  Approve  Disapprove Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ROW closure necessary:  Yes     No

ITD Permit Required:  Yes     No

ITD Approval Received:  Yes     No     Pending     N/A     Other, explain: \_\_\_\_\_

\_\_\_\_\_

**Staff Comments:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Permit Approved & Issued  Not Approved  \_\_\_\_\_

City Clerk/Deputy City Clerk

**RIGHT OF WAY PERMIT**

- |   |   |
|---|---|
| <input type="checkbox"/> Curb Cut/Driveway              | <input type="checkbox"/> Alley Closure    |
| <input type="checkbox"/> Excavation within Right-of-Way | <input type="checkbox"/> Lane Closure     |
| <input type="checkbox"/> Sidewalk – Repair/Replacement  | <input type="checkbox"/> Sidewalk Closure |
| <input type="checkbox"/> Tree Trimming                  | <input type="checkbox"/> Street Closure   |
| <input type="checkbox"/> Utility Boring                 |   |
| <input type="checkbox"/> Other (specify) _____          |   |

Type/Size of Utility \_\_\_\_\_

Size of Excavations	X	X	
Length	Width	Depth	
	X	X	
Length	Width	Depth	
	X	X	
Length	Width	Depth	

Start Date & Time \_\_\_\_\_ Completion Date & Time \_\_\_\_\_

**Backfill Requirements**

TYPE OF FILL	DEPTH	ADDITIONAL REQUIREMENTS
<input type="checkbox"/> Native	_____	_____
<input type="checkbox"/> Crushed Rock	_____	_____
<input type="checkbox"/> Cold Mix	_____	_____
<input type="checkbox"/> Hot Mix - AC	_____	_____
<input type="checkbox"/> PCC Concrete	_____	_____
<input type="checkbox"/> CDF	_____	_____
<input type="checkbox"/> Other (specify) _____	_____	_____

**Compaction Requirement 95% Minimum**

**TRAFFIC CONTROL**

Will vehicular and/or pedestrian movements be interrupted?  
 Yes  No

Describe interruption with a Traffic Control Plan: **Required.**  
 (Attach a Traffic Control Plan map.)

**Other Requirements**

- All work shall be in accordance with city standards.
- All work shall be inspected by the City.
- All traffic control must comply with MUTCD.

**Will tree removal or disturbance be required to perform this work?**

- Yes  No

\*Removals require separate permits. Disturbances require approval.

**FEES**

- |  |                     |
|--|---------------------|
| <input type="checkbox"/> Right-of-Way Permit   | \$35.00 each _____  |
| <input type="checkbox"/> Right of Way Closure  | \$40.00 each _____  |
| <input type="checkbox"/> Idaho Transportation Department Highway Right-of-Way Permit | \$100.00 each _____ |
| <input type="checkbox"/> Sewer Tap   | \$190.00 each _____ |
| <input type="checkbox"/> Sewer Service Inspection                                    | \$75.00 _____       |
| <input type="checkbox"/> Water Service Inspection                                    | \$75.00 _____       |

**FEES & SERVICES**

- |  |                    |
|--|--------------------|
| <input type="checkbox"/> Site Plan Review (\$75+ \$5 per parking space)                  | <b>Total</b> _____ |
| <input type="checkbox"/> Subdivision and Plat Review (\$260 + \$26 per lot)              | <b>Total</b> _____ |
| <input type="checkbox"/> Public Improvement Review-2 Submittals (\$120 + \$35 per sheet) | <b>Total</b> _____ |
| <input type="checkbox"/> As Constructed Plan Prep (\$250 + \$35 per plan sheet)          | <b>Total</b> _____ |
| <input type="checkbox"/> Easement Document Review/Prep                                   | \$65 each _____    |
| <input type="checkbox"/> Development Agreements  | \$240 each _____   |
| <input type="checkbox"/> Telecommunications Review                                       | \$1680 _____       |
| <input type="checkbox"/> Telecommunications Modification/Revisions to Existing           | \$185 _____        |
| <input type="checkbox"/> Grading Plan Review   | \$125 each _____   |
| <input type="checkbox"/> Encroachment Permit, Administrative                             | \$70 each _____    |
| <input type="checkbox"/> Encroachment Permit, Council Action                             | \$125 each _____   |

**SECURITY DEPOSIT**

- Required  Not Applicable  ROW Surety Bond on File

<i>Total Valuation of Permitted Work</i>	<i>Deposit</i>
\$100 to \$500	\$245.00
\$501 to \$1,000	\$367.50
\$1,001 to \$1,500	\$490.00
\$1,501 to \$2,000	\$615.00
\$2,001 to \$2,500	\$735.00
\$2,501 to \$3,000	\$860.00
\$3,001 to \$3,500	\$980.00
\$3,501 to \$4,000	\$1,100.00
\$4,001 to \$4,500	\$1,230.00
Greater than \$4,500	\$1,850.00
Multiple Projects/ [up to four (4) active projects]	\$3,675.00