# CITY OF MOSCOW PUBLIC WORKS DEPARTMENT
APPLICATION FOR RIGHT-OF-WAY USE PERMIT

## SITE ADDRESS/LOCATION

- [ ] City Right-of-Way
- [ ] ITD Right-of-Way

## PROJECT NAME

- 

## PROJECT INFORMATION

### Date(s) for proposed project:

### Times for proposed project:

### Brief description of project:

### Signature:

Applicant: Name ____________________________
Mail Address ____________________________
City __________________ State ______ Zip ______
Phone __________________ Fax ________________
E-Mail __________________

### Contractor:

Name ______________________________________
Mail Address ____________________________
City __________________ State ______ Zip ______
Phone __________________ Fax ________________
E-Mail __________________

### Property Owner:

Name ______________________________________
Mail Address ____________________________
City __________________ State ______ Zip ______
Phone __________________ Fax ________________
E-Mail __________________

### Public Works/Idaho State Registration No.

__________

## SIGNATURES

Applicant ____________________________ / Date __________________
(Signing this application confirms your agreement to all conditions on this form)

Staff ____________________________ / Date __________________

### ROW Closure

- [ ] Yes
- [ ] No

### Closure Type:

- [ ] Street
- [ ] Sidewalk
- [ ] Lane
- [ ] Alley

### Date(s) of Closure:

### Times:

### For Completion by City Staff:

Fees Due: ____________________ Date Fees Paid: ____________________

## APPROVALS:

- **Engineering/Public Works:**
  - [ ] Approve
  - [ ] Disapprove
  - Date: ______________

- **Police Department:**
  - [ ] Approve
  - [ ] Disapprove
  - Date: ______________

- **Fire Department:**
  - [ ] Approve
  - [ ] Disapprove
  - Date: ______________

- **Streets Department:**
  - [ ] Approve
  - [ ] Disapprove
  - Date: ______________

### ROW closure necessary:

- [ ] Yes
- [ ] No

### ITD Permit Required:

- [ ] Yes
- [ ] No

### ITD Approval Received:

- [ ] Yes
- [ ] No
- [ ] Pending
- [ ] N/A
- [ ] Other, explain:
  ______________

### Staff Comments:

Permit Approved & Issued: [ ] Not Approved: ______________
City Clerk/Deputy City Clerk ______________
**RIGHT OF WAY PERMIT**

- Curb Cut/Driveway
- Excavation within Right-of-Way
- Sidewalk – Repair/Replacement
- Tree Trimming
- Utility Boring
- Other (specify) ____________________________________________________________________

**Type/Size of Utility**

**Size of Excavations**

- Length X Width X Depth
  - Length X Width X Depth
  - Length X Width X Depth

**Start Date & Time** ________________ **Completion Date & Time** ________________

**Backfill Requirements**

**TYPE OF FILL**

- Native
- Crushed Rock
- Cold Mix
- Hot Mix - AC
- PCC Concrete
- CDF
- Other (specify) ____________________________________________________________________

**ADDITIONAL REQUIREMENTS**

**Compaction Requirement 95% Minimum**

**TRAFFIC CONTROL**

Will vehicular and/or pedestrian movements be interrupted?  Yes  No

Describe interruption with a Traffic Control Plan: **Required.** (Attach a Traffic Control Plan map.)

**Other Requirements**

1. All work shall be in accordance with city standards.
2. All work shall be inspected by the City.
3. All traffic control must comply with MUTCD.

**Fees**

<table>
<thead>
<tr>
<th>Fee Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Right-of-Way Permit</td>
<td>$35.00</td>
</tr>
<tr>
<td>Right of Way Closure</td>
<td>$40.00</td>
</tr>
<tr>
<td>Idaho Transportation Department</td>
<td></td>
</tr>
<tr>
<td>Highway Right-of-Way Permit</td>
<td>$100.00</td>
</tr>
<tr>
<td>Sewer Tap</td>
<td>$190.00</td>
</tr>
<tr>
<td>Sewer Service Inspection</td>
<td>$75.00</td>
</tr>
<tr>
<td>Water Service Inspection</td>
<td>$75.00</td>
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</tbody>
</table>

**FEES & SERVICES**

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Site Plan Review (75+ $5 per parking space)</td>
<td></td>
</tr>
<tr>
<td>Subdivision and Plat Review ($260 + $26 per lot)</td>
<td></td>
</tr>
<tr>
<td>Public Improvement Review-2 Submittals</td>
<td></td>
</tr>
<tr>
<td>As Constructed Plan Prep ($250 + $35 per plan sheet)</td>
<td></td>
</tr>
<tr>
<td>Easement Document Review/Prep</td>
<td>$65 each</td>
</tr>
<tr>
<td>Development Agreements</td>
<td>$240 each</td>
</tr>
<tr>
<td>Telecommunications Review</td>
<td>$1680</td>
</tr>
<tr>
<td>Telecommunications Modification/Revisions to Existing</td>
<td>$185</td>
</tr>
<tr>
<td>Grading Plan Review</td>
<td>$125 each</td>
</tr>
<tr>
<td>Encroachment Permit, Administrative</td>
<td>$70 each</td>
</tr>
<tr>
<td>Encroachment Permit, Council Action</td>
<td>$125 each</td>
</tr>
</tbody>
</table>

**SECURITY DEPOSIT**

<table>
<thead>
<tr>
<th>Total Valuation of Permitted Work</th>
<th>Deposit</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100 to $500</td>
<td>$245.00</td>
</tr>
<tr>
<td>$501 to $1,000</td>
<td>$367.50</td>
</tr>
<tr>
<td>$1,001 to $1,500</td>
<td>$490.00</td>
</tr>
<tr>
<td>$1,501 to $2,000</td>
<td>$615.00</td>
</tr>
<tr>
<td>$2,001 to $2,500</td>
<td>$735.00</td>
</tr>
<tr>
<td>$2,501 to $3,000</td>
<td>$860.00</td>
</tr>
<tr>
<td>$3,001 to $3,500</td>
<td>$980.00</td>
</tr>
<tr>
<td>$3,501 to $4,000</td>
<td>$1,100.00</td>
</tr>
<tr>
<td>$4,001 to $4,500</td>
<td>$1,230.00</td>
</tr>
<tr>
<td>Greater than $4,500</td>
<td>$1,850.00</td>
</tr>
<tr>
<td>Multiple Projects/ [up to four (4) active projects]</td>
<td>$3,675.00</td>
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</table>