

# Poverty on the Palouse Steering Committee Meeting

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Friday, February 8, 2019    Agenda/Notes    10:30 a.m.    Council Chambers 206 E. Third St.

Meeting called to order at 10:32 a.m.

## **Members in Attendance:**

Jessica Brierly, co-chair  
Michelle Mason, co-chair  
Susan Roberts  
Cynthia Mika  
Johana Doyle  
Tom Newhof

## **Also in Attendance:**

Amanda Argona, City of Moscow  
Jen Pfiffner, City of Moscow  
DJ Scallorn, City of Moscow  
Harvey Hughett  
Linda Meyer

## **Needs Study and Planning Document Update – Jen Pfiffner**

Pfiffner shared an updated draft of the Poverty on the Palouse Planning Guide. An editable version will be emailed to the group so changes can be submitted to Pfiffner.

## **Staff Liaison Q & A Follow-up – Amanda Argona**

At the last meeting, staff was asked to clarify if the group could seek grants while under the City. Argona said the group can either decide to remain under the umbrella of the City as a Task Force and working group or they could break off and form a non-profit. By remaining under the City the group can seek grants and funding for specific projects (with the assistance of the City grant writer). If the group decided to become a non-profit the writing and researching of grants would fall to the Steering Committee.

Discussion ensued regarding: how applying for some grants requires non-profit status, partnering with an existing non-profit would help the group gain experience but would also mean less control, the expense of becoming a non-profit, and the desire to avoid competing for grant funding that current non-profit organizations depend on.

Pfiffner said the City Grant Manager could come and speak to the group. First the group will need to decide what the project is, how it is different from what is already being done, and how it is replicable in other cities.

The Committee came to the consensus that at this time the group is not set up to become a non-profit, that being a non-profit can be a long term goal, and that for now the focus should be on finding agencies to support and projects to help.

The Committee came to the consensus that they want to write a letter of support for the Palouse Tables Project and look at other programs / projects to focus on.

### **Community Resources Online Form Overview – DJ Scallorn**

An online form has been drafted to assist with the submissions for the Community Resources page. Discussion ensued regarding how to improve the draft by adding directional text of what the submitter should include under the description and to generate an auto response that the submission will be reviewed before being posted.

### **Palouse Tables Project Update – Jessica Brierly**

A letter of support is needed within the next month for this project. Brierly will submit a draft of the letter to the group for review.

### **Support Group Updates**

Redirected back to assisting agencies.

### **General Announcements/Updates**

Mason asked that members 'like' the Facebook page and invite others to do the same to improve the page's visibility.

### **Upcoming Agenda Items**

Brierly encouraged the group to email her items for the next Steering Committee meeting.

### **Future Meetings**

(Note the back-to-back meeting for General and Steering Committee; date changes?)

- Steering Committee Meeting Friday, February 8, 2019 at 10:30 a.m. in the Council Chambers at City Hall (206 E. Third)
- General Meeting Thursday, February 21, 2019 at 5:30 p.m. in the Council Chambers at City Hall (206 E. Third)
- Steering Committee Meeting Friday, February 22, 2018 at 10:30 a.m. in the Council Chambers at City Hall (206 E. Third)

In a desire to avoid back-to-back meetings, the General Meeting for February will be canceled. An alternate day/time for the Steering Committee will be looked at to try to find a time that works better for the entire group and Brierly will send out a poll to facilitate the highest possible attendance. The Steering Committee meetings will be extended to an hour and a half to allow for additional discussion. The General Meetings will be changed from monthly to quarterly to allow for more action by the Steering Committee to be presented to the public.

Meeting adjourned at 11:50 a.m.