

**CITY OF MOSCOW  
SIDEWALK CAFÉ ENCROACHMENT**

**WITH ALCOHOL SERVICE**

**NEW APPLICATION**



LICENSE EXPIRES ANNUALLY ON DECEMBER 31ST

Date: \_\_\_\_\_

Type of License	Amount	Total
<input type="checkbox"/> Sidewalk Café license	\$25.00	
<input type="checkbox"/> Inspection fee <i>(may be waived if applied for concurrently with new alcohol application)</i>	\$125.00	
<b>TOTAL (all fees nonrefundable)</b>		

Include with the application:

- Copy of current Public Health Idaho North Central District permit license
- Copy of general liability insurance for the licensed area in an amount not less than one million dollars (\$1,000,000) where City is named as an additional insured
- Detailed site plan. Please see sample illustration on next page. Provide details including dimensions of premises, seating arrangement of tables/chairs, entrance to café area, measurements of pedestrian thoroughfare, etc. If applying for an alcohol license concurrently, incorporate the sidewalk café area on the alcohol site plan.

**BUSINESS AND APPLICANT INFORMATION**

Business name (DBA) \_\_\_\_\_ Phone \_\_\_\_\_

Business street address \_\_\_\_\_

Type of business \_\_\_\_\_

Business dates of operation \_\_\_\_\_ Hours of operation \_\_\_\_\_

Applicant's name \_\_\_\_\_ Phone \_\_\_\_\_

Applicant's address \_\_\_\_\_

Contact email \_\_\_\_\_

**PROPERTY INFORMATION (if different than above)**

Building owner name \_\_\_\_\_

Building owner address \_\_\_\_\_

Contact email \_\_\_\_\_

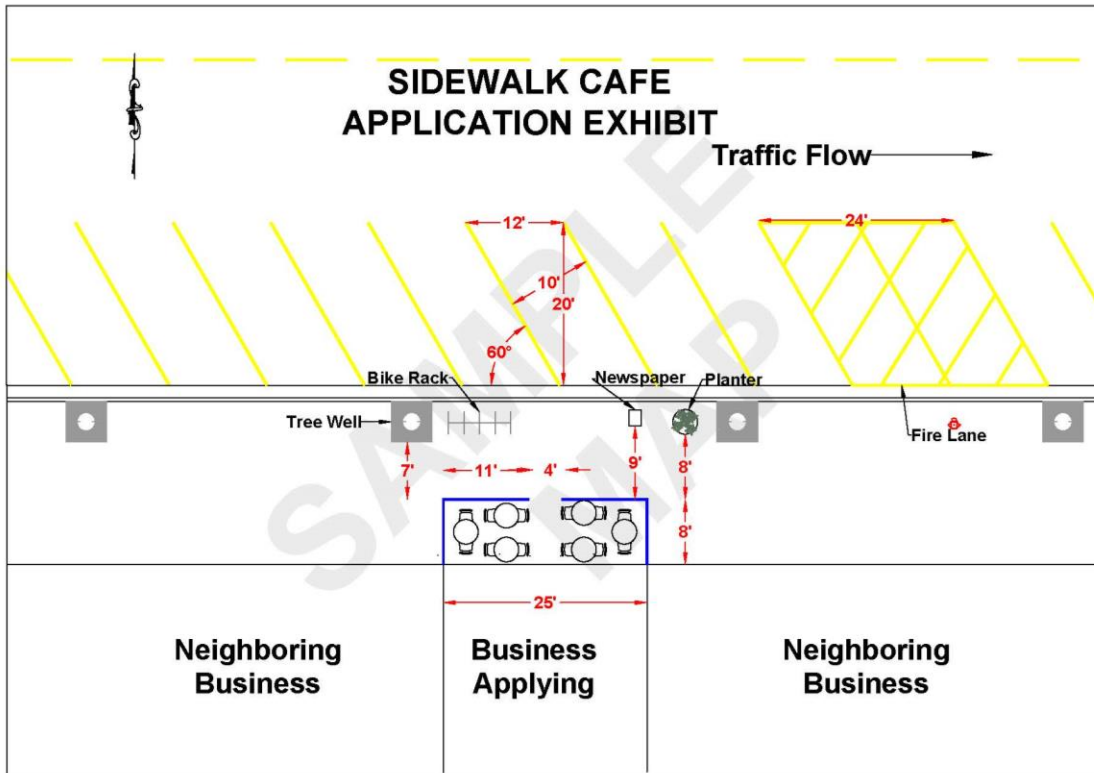
Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**APPLICATION INFORMATION**

Is the business a full-service restaurant?  No  Yes

When alcohol is served in a sidewalk cafe, a **non-permanent** physical barrier is required. What type of barrier will be used?

Please be detailed in description \_\_\_\_\_



\* When serving alcohol within the proposed Sidewalk Café, the State of Idaho Alcohol Beverage Control (ABC) site plan **MUST** include the sidewalk café area. It is the applicant's responsibility to confirm and correct if necessary. If the ABC site plan does not include the café area, the Sidewalk Café Encroachment License may be denied.

**REGULATIONS**

I have read the Sidewalk Café Regulations (Moscow City Code Title 9 Chapter 12), and agree to abide by the regulations of the City. The agreement on file with the City shall remain in full force and effect until the permit is canceled by owner, change of ownership of business, or permit is expired, non-renewed, revoked or denied. Further, I understand the sidewalk café may only operate between the hours of 6:00 a.m. and midnight (local time), and only during hours my establishment is in operation.

\_\_\_\_\_  
*Applicant's Signature*

**HOLD HARMLESS**

I, \_\_\_\_\_ (applicant name) shall indemnify and hold harmless the City of Moscow from and for any and all losses, claims, actions, judgements for damages or injury to persons and property and losses and expenses caused or incurred by \_\_\_\_\_ (business name), its servants, agents, employees, guests and business invitees, and not caused by or arising out of the tortious conduct of the City of Moscow or its employees.

\_\_\_\_\_  
*Applicant's Signature*

**FINAL CERTIFICATION**

I have read the foregoing and understand that the terms of this Agreement are contractually and legally binding and that no verbal statement to the contrary, by any person or entity, can void or alter the terms of this Agreement. By signing below, I, \_\_\_\_\_, certify under penalty of perjury pursuant to the law of the State of Idaho, that the foregoing is true and correct.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

**Return application to City Clerk, 206 E 3rd Street, Room 304 or PO Box 9203, Moscow ID 83843**

When the City has received the complete application packet, a meeting will be scheduled to review the proposed area for required regulations such as ADA accessibility and to finalize the site plan.

Rules and regulations of the Idaho Food Code apply to all Sidewalk Cafés. Please contact Idaho North Central District of Public Health at 208-882-7506 if you have questions regarding food safety and sanitation standards.