



CITY OF MOSCOW, IDAHO

ALCOHOL CATERING PERMIT APPLICATION / LICENSE

PLEASE ALLOW AT LEAST THREE (3) WORKING DAYS IN WHICH TO PROCESS APPLICATION

If you are donating to, selling to, or serving for a non-profit entity AND the net proceeds of the event will be donated for "a benevolent, charitable, or public purpose", please apply for a catering permit through the Alcohol Beverage Control office.

FEE: \$20.00 per day **Date fee paid:** _____ Fee shall not be refunded. IC§23.934A(4)

Check as many as apply: [] Beer [] Wine [] Liquor by the Drink **ID LIC #** _____

Applicant's Name: _____

Business Name: _____

Address of Business: _____ **Phone:** _____

PERMIT WILL BE USED: Date(s): _____ **Time:** From _____ To _____

EVENT SPONSORED BY: _____

Name of Organization / Individual *Type of Event*

Event Location: _____

(Note: Be specific on the building, address, specific room if applicable and/or outdoor location)

Number of Anticipated Attendees at Event: _____ **Occupancy Load of Event Location:** _____

Please work with your sponsor to complete the above two questions prior to submittal as they are required. If event is outdoors, write N/A.

Please check appropriate options below for a "yes" answer:

- [] Is this event located in the Entertainment District?
- [] Is this for a "party"? "Party" means a social gathering especially for pleasure or amusement and includes, but is not limited to, such social events as weddings, birthdays, and special holiday celebrations to include, but not be limited to, New Year's celebrations, Super Bowl Sunday, St. Patrick's Day, the Fourth of July and Labor Day. See Idaho Code §23-902(12).
- [] Is this for a "convention"? "Convention", according to State Code "means a formal meeting of members, representatives, or delegates, as of a political party, fraternal society, profession or industry." See Idaho Code §23-902(2).
- [] Are you the holder of an Idaho winery license? If outside Moscow City limits, please provide your state winery license.

Signature of Licensee: _____

Approval of this permit certifies that the licensee is entitled to hold and use this Alcohol Beverage Catering Permit at the above designated premises, subject to provisions of Title 23 of Idaho State Code and Moscow City Code Title 9, Chapters 6, 7 and 8. A denial may be appealed pursuant to Moscow City Code.

Police Chief Recommendation: [] Approval [] Denial _____ **Date:** _____

Fire Chief Recommendation: [] Approval [] Denial _____ **Date:** _____

City Clerk Approval: [] Approval [] Denial _____

SEAL

City Clerk / Deputy City Clerk Signature **Date:** _____

Return by email to clerk@ci.moscow.id.us or deliver to 206 E 3RD STREET. Fees must be paid prior to processing and may be paid by cash, check, or credit card over the phone by calling 208-883-7080 or 208-883-7015.

Convenience fees may apply.