



CITY OF MOSCOW

Commission/Committee Information Sheet

Arts Commission

Purpose: The Arts Commission shall represent the City's interest in art matters; act as a spokesperson for art matters in the City and keep the Mayor and Council informed on all such matters; coordinate arts organizations and arts activities in the City; provide information and assistance for arts organizations, artists and anyone interested in cultural advancement of the community; develop cooperation between existing organizations in the City with schools and regional, State and national art organizations; search for sources of private, local, State and Federal funds and grants available to promote the arts in the City and surrounding communities; offer advice and assistance in aesthetic matters of the City regarding community planning or in any other artistic activities as may be referred to it by the City; and encourage and aid programs for the cultural enrichment of the Moscow and surrounding communities.

Date & Time: Second Tuesday of each month at 5:00 p.m. in the Council Chambers of City Hall, located at 206 E. Third Street

Members: 12 voting members, including at least one college student for a term of one (1) year. All other members serve a four (4) year term. The Commission may include at least one (1) non-voting high school student for a term of one (1) year and at least one non-voting county resident who does not reside within the City limits for a four (4) year term.

Eligibility: Not more than three (3) Latah County residents who do not reside within City limits.

Board of Adjustment

Purpose: The Board of Adjustment functions as a Board of Hearing Examiners, constituted to hear and decide appeals from any determination made by the Building Official or Zoning Administrator, and to hear and grant or deny applications for conditional uses, special uses and variances.

Date & Time: Tuesday, Wednesday or Thursday on an as-needed basis at 7:00 p.m. in Council Chambers of City Hall, located at 206 E. Third Street

Members: 7 members; 5 year term

Eligibility: Member of the Moscow community.

Fair and Affordable Housing Commission

Purpose: The mission of the Fair Housing Commission is to research, analyze and recommend to the Mayor and Council ways in which the City may further fair housing practices and promote affordable housing practices.

Date & Time: First Thursday of each month at 5:45 p.m. in the Paul Mann Building, located at 221 East 2nd Street.

Members: 9 voting members, including at least one college student for a term of one (1) year. All other members serve a three (3) year term. The Commission may include at least one (1) non-voting high school student for a term of one (1) year and at least one non-voting county resident who does not reside within the City limits for a three (3) year term.

Eligibility: Not more than one member of the Commission shall be an officer or employee of the City.

Farmers Market Commission

Purpose: The mission of the Farmers Market Commission is to suggest ways to promote and improve the Farmers Market, propose and/or review Market policies, keep abreast of trends and opportunities for advancing Market interests, products, standards, and offerings, and to otherwise act in an advisory role to the Council.

Date & Time: First Tuesday of each month at 4:00 p.m. in the Council Chambers, located at 206 East 3rd Street.

Members: 9 voting members; 3 year term.

Eligibility: Voting members of the Commission shall meet the following qualification within two (2) years immediately prior to appointment: One (1) season produce Market Vendor; One (1) season crafts Market Vendor; One (1) season specialty food Market Vendor; Moscow Chamber of Commerce representative; University of Idaho Extension representative; and Four (4) Commission members, where such members and their immediate family have none of the qualifying characteristics of any other voting member in subsection a. during their service on the Commission. (“Immediate family” shall mean a parent, step-parent, spouse, child, step-child, in-law, grandparent, step-grandparent, grandchild, step-grandchild, aunt, uncle, niece, or nephew of a voting Commission member.)

Historic Preservation Commission

Purpose: The mission of the Historic Preservation Commission is to promote the educational, cultural, economic, and general welfare of the public of the City through the preservation and protection of buildings, sites, monuments, structures, and areas of historic importance or interest within the City; to protect and preserve the heritage of the City by preserving and regulating historic landmarks, properties, and districts which reflect the elements of the City’s cultural, social, economic, political, archaeological, and architectural history; to preserve and enhance the

environmental quality of the City's neighborhoods; to establish and improve property values; and to foster economic development.

Date & Time: Fourth Thursday of each month at 4:30 p.m. in the Mayor's Conference Room of City Hall, located at 206 E. Third Street.

Members: 9 voting members, including at least one college student for a term of one (1) year. All other members serve a three (3) year term. The Commission may include at least one (1) non-voting high school student for a term of one (1) year and at least one non-voting county resident who does not reside within the City limits for a three (3) year term.

Eligibility: Must be a resident of Latah or Whitman Counties

Human Rights Commission

Purpose: The mission of the Human Rights Commission is to affirm, encourage and initiate programs and services within the City designed to eliminate discrimination, improve human relations, and effectuate the spirit and intent of applicable human rights legislation. The Commission is to recommend to the Mayor and the Council policies and programs with the objective of implementing Commission goals and objectives concerning the civil and human rights of persons and groups in the community. The Commission shall work with City officials to ensure that the City continues to be a leader in extending equal opportunity to its inhabitants, including but not limited to: employment opportunities in city government, training for city jobs, equality of services provided, equality of all before the law, and equal treatment of all by holders of City licenses, contracts and privileges.

Date & Time: Third Tuesday of each month at 4:00 p.m. in the Mayor's Conference Room of City Hall, located at 206 E. Third Street.

Members: 11 voting members, including at least one college student for a term of one (1) year. All other members serve a three (3) year term. The Commission may include at least one (1) non-voting high school student for a term of one (1) year and at least one non-voting county resident who does not reside within the City limits for a three (3) year term.

Eligibility: An appointed member of the Commission must remain a resident of the City during his or her service on the Commission.

Moscow Pathways Commission

Purpose: The purpose of the Commission is to promote and improve the development of a path system in and around Moscow, embracing three (3) important community concerns: (1) active transportation; (2) recreation; and (3) resource conservation / enhancement, and to otherwise act in an advisory role to the Council. The membership is involved in numerous educational, planning, and community awareness activities throughout the year, as they promote pathway use and its benefits.

Date & Time: Second Tuesday of each month at 5:00 p.m. in the Mayor's Conference Room of City Hall, located at 206 E. Third Street.

Members: 7 voting members; 3 year term. One (1) may be a citizen of Latah County who does not reside within the City limits.

Eligibility: Citizen of Moscow.

Parks and Recreation Commission

Purpose: The purpose of the Parks and Recreation Commission is to advise the Mayor and Council on matters pertaining to public playgrounds, athletic fields, recreation facilities, and other recreation activities on any property owned or controlled by the City, and on other properties with the consent of owner and occupants. The Commission plans and recommends short and long-term improvements to provide for the recreation and cultural needs of the people.

Date & Time: Fourth Thursday of each month at 5:15 p.m. at the Hamilton Indoor Recreation Center, located at 1724 East F Street.

Members: 9 voting members, including at least one college student for a term of one (1) year. All other members serve a three (3) year term. The Commission may include at least one (1) non-voting high school student for a term of one (1) year and at least one non-voting county resident who does not reside within the City limits for a three (3) year term.

Eligibility: None.

Planning and Zoning Commission

Purpose: The duties of the Commission include conducting a comprehensive planning process designed to prepare, implement, and review and update the City's Comprehensive Plan. The Plan includes all land within the jurisdiction of the City. It considers previous and existing conditions, trends, desirable goals and objectives, or desirable future situations for each planning component. Other Commission duties include providing planning guidance, suggesting amendment language, reviewing and approving PUD's, and conducting public hearings on proposed planning and zoning-related Code amendments.

Date & Time: Second and Fourth Wednesday of each month at 7:00 p.m. in Council Chambers of City Hall, located at 206 E. Third Street

Members: 9 members; 5 year term.

Eligibility: Must have resided in Latah County for two (2) years prior to his or her appointment and must remain a resident of Latah County during his or her service on the Commission.

Sustainable Environment Commission

Purpose: The mission of the Sustainable Environment Committee is to provide advice and information about sound environmental management practices for promoting the public health and safety of the citizens of the City; research and make recommendations to the Mayor and Council on pesticide/chemical use, air quality, water quality, and waste stream.

Date & Time: Third Tuesday of each month at 7:15 p.m. in the Mayor's Conference Room of City Hall, located at 206 E. Third Street.

Members: 9 voting members, including at least one college student for a term of one (1) year. All other members serve a three (3) year term. The Commission may include at least one (1) non-voting high school student for a term of one (1) year and at least one non-voting county resident who does not reside within the City limits for a three (3) year term.

Eligibility: Not more than three members of the Commission shall reside outside the City limits.

Transportation Commission

Purpose: The mission of the Transportation Commission is to provide advice and recommendations to the Mayor and Council regarding intermodal transportation issues, transportation needs of future City development, to encourage complete and logical circulation patterns which will adequately serve adjacent land uses throughout the Moscow area now and in the future, and to maintain and enhance the quality of life in Moscow by creating transportation systems which move people effectively and safely.

Date & Time: Second and fourth Thursday of each month at 4:00 p.m. in Council Chambers of City Hall, located at 206 E. Third Street

Members: 9 voting members, including at least one college student for a term of one (1) year. All other members serve a five (5) year term. The Commission may include at least one (1) non-voting high school student for a term of one (1) year and at least one non-voting county resident who does not reside within the City limits for a three (3) year term.

Eligibility: Must have resided in Latah County for two (2) years prior to his or her appointment and must remain a resident of Latah County during his or her service on the Commission.

Moscow Tree Commission

Purpose: The mission of the Tree Commission is to plan, establish and help conduct a comprehensive community forestry program for the City of Moscow. By ensuring safe, healthy trees, the community forestry program will enhance the quality of life for all that live, work and visit the City of Moscow.

Date & Time: First Tuesday of each month at 5:00 p.m. in the Mayor's Conference Room of City Hall, located at 206 E. Third Street

Members: 7 members; 3 year term

Eligibility: Citizen of Moscow